

MEEP – GDPR and HIPAA Process Summary

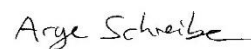
May 30, 2022

Meep Advanced Enterprise Communication Ltd. (“Meep”), and its application for organization communication and management (“Synch”) have undertaken a data protection and risk assessment to ensure compliance with the EU’s General Data Protection Regulation (“GDPR”) and the Health Insurance Portability and Accountability Act (“HIPAA”).

Meep is a data processor, or a business associate, in relation to the personal data of its clients’ workforce members and end-users processed through its app. Meep has taken steps to ensure that it meets and exceeds all the obligations of data processor under GDPR and HIPAA. Meep has implemented administrative, physical, and technical safeguards in this regard. Among other steps, Meep has:

1. Appointed MyEDPO as a Data Protection Officer of Meep to ensure it is able to respond to all data protection compliance needs.
2. Formed a risk management program, including periodic and annual risk assessments, change monitoring, penetration testing and mitigation of identified high-risk vulnerabilities.
3. Reviewed its policies governing use of its systems, and ensured employees' adherence, including through use of automated tools and software to review its systems.
4. Amended its data protection policy in compliance with GDPR and applicable laws, and posted it on its website (www.synchapp.io/privacy-policy-2/).
5. Trained all staff dealing with personal data and PHI on data protection.
6. Implemented a recertification process to help ensure only authorized personnel have access to its facilities, devices and cloud.
7. Developed a disaster recovery plan to minimize service interruption.
8. Commenced a vendor data protection management program, including putting in place Data Processing Agreements and Business Associate Agreements with all relevant vendors.
9. Adopted a data incident response plan including reporting and notification obligations.
10. Reviewed all core aspects of the application to meet ‘Privacy by Design’ best practices, and minimized the personal data processing involved.
11. Implemented systems to control access and user privileges, secure remote access, strong password configuration settings, encryption of data transmitted, and automatic logoff.
12. Reviewed international transfers of personal data and PHI, ensuring personal data and is only transferred with appropriate safeguards in place.

Meep has been thorough in its data protection compliance program, and we are pleased to confirm that as of the date above, Meep is, to our knowledge, in substantive compliance with GDPR and HIPAA. For any further questions or elaborations, please contact Meep’s data protection team at privacy@synchapp.io.


Arye Schreiber, CIPP/E, CIPM, FIP, CDPSE
CEO, MyEDPO

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